



HOST APPLICATION FORM

Supplementary Information to Form No. H-1

(After completing application, keep this information for your records.)

BACKGROUND: The proper completion of this form is of great importance for the Area and Regional Service Directors (ASDs and RSDs) who endeavour to match a student with the most appropriate host family. The form should be typed for clarity. Make certain that addresses and names are complete and legible. Information is often used by someone from a different country who may not know abbreviations that are very common to you. The form should also be completed in English whenever possible. If information is submitted in a native language other than English, the RSD should translate the form into English before sending it on.

You are asked to submit a photograph of your family. If possible, two or three copies are preferred.

YEEP applicants and host parents alike are asked to read the objectives of Y's Men International as stated in Article II of the Constitution:

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ARTICLE II – PURPOSE AND OBJECTIVES

Section 1 The International Association of Y's Men's Clubs is a worldwide fellowship of persons of all faiths working together in mutual respect and affection, based on the teachings of Jesus Christ, and with a common loyalty to the Young Men's Christian Association, striving through active service to develop, encourage and provide leadership to build a better world for all mankind.

Section 2 The objectives of the Association are:

- A. To encourage, promote, and foster organization and maintenance of affiliated clubs throughout the world.
- B. To coordinate activities of all affiliated clubs and provide training materials and personal leadership development.

Section 3 The objectives of all affiliated clubs are:

- A. To function primarily as service clubs for the YMCA.
 - B. To support other worthy organizations.
 - C. To encourage justice in civic and international affairs, abstaining always from party politics.
 - D. To keep members informed on, and actively involved in religious, civic, economic, social and international matters.
 - E. To cultivate good fellowship.
 - F. To support International, Area and Regional projects of the Association.
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YEEP is a program of Y's Men's International which well achieves these objectives, particularly as it refers to international respect and affection, and building future leadership for a better world. By applying to host a YEEP student, you assume a major responsibility in our organization.

Parents in the organization will be entrusting you with the welfare and safekeeping of their most valued treasure—their child. You must assure them that the child has a secure home, and one which will provide a stimulating and educational environment. The Youth Educational Exchange Program Manual, your RSD and former YEEP hosts and students are the best informational resources.

APPLICATION PROCESS (Copy all correspondence to your RSD.)

1. Obtain Information from your RSD about students to be placed in your Region.
2. Select the student you feel fits best with your family's situation and lifestyle.
3. Inform the RSD of the student you would like to invite. The RSD may prefer to send a pre-invitation himself/herself to the student—especially if there are special circumstances about the arrangement to be explained e.g. no children living in the home. Since other families may be considering hosting the same student, it is essential that the YEEP team knows which students are being contacted. To avoid confusion, we try to have a student involved with only one family placement at a time.
4. Contact the local school, district or school administrative office to assure that the exchange student will be welcome. Each school district will have different policies and expectations.
5. When your RSD assures you the student has not received an invitation from another family and that the RSD agrees this student would be a good match for your family, you can send a letter of invitation to the student. (See below for suggestions for the letter.)
NO DIRECT CONTACT SHOULD BE MADE WITH A STUDENT UNTIL A SERVICE DIRECTOR HAS BEEN INFORMED AND IS IN AGREEMENT.
6. Wait for acceptance of your invitation from the student.
7. When the student has accepted your invitation (at least verbally), ensure the local school sends a letter of acceptance to the student. There may be immigration papers you are required to complete.
8. Ask your club president to write a letter of welcome to the student, outlining some of the club projects and activities.

SUGGESTIONS FOR INVITATION LETTER

Your letter should also be very clear about any family expectations or rules regarding conduct. The student is expected to adapt to the rules of your home and your lifestyle. At the same time, the student needs to know what these expectations are so that he/she may decline an offer if the terms are not acceptable. It is always possible for you to relax the expectations if you wish after the student arrives and as the year progresses. It is very difficult to enforce rules of conduct that the student knew nothing about. Several letters and family photos are usually exchanged before the placement actually begins.

RESPONSIBILITY

The responsibilities of the host family, host club and the sponsor club are clearly identified in Form No. I-1 "Who is responsible for What?" and we further elaborated in Form No. I-2 "Guidelines for Participating in YEEP".